



## **Code of Ethical Standards and University Conduct for Students**

## Code of Ethical Standards and University Conduct for Students

### Table of Contents

1. University President's Foreword
2. Introduction
3. University Vision
4. University Mission
5. Strategic Goals
6. Objectives of the Code
7. Alignment with SDGs and Quality Standards
8. Core Values and Principles
9. Ideal University Student Characteristics
10. General Ethics
11. Academic Ethical Standards
12. General University Conduct
13. Social and Human Relations
14. Digital Responsibility and Technological Ethics
15. Student Rights
16. Student Duties
17. Anti-Corruption and Student Role
18. Regulations and Discipline
19. Disciplinary Violations and Penalties
20. Implementation Mechanism
21. Commitment to the Code
22. References

## Foreword by the University President

Based on the Egyptian Chinese University's belief that higher education extends beyond knowledge transfer and capacity building to include the establishment of ethical values, the promotion of proper conduct, and the development of a balanced personality capable of contributing positively to society, this Code of Ethical Standards and University Conduct serves as a governing reference framework for the behavior of all university members.

This code represents a practical translation of the university's vision and mission in preparing graduates who are academically distinguished and ethically responsible, possessing awareness, discipline, and the ability to engage in cultural openness within the Egyptian-Chinese partnership and the global academic context.

Commitment to this code reflects the university's dedication to providing a safe, fair, and stimulating academic environment based on mutual respect, academic integrity, equal opportunities, and good governance principles aligned with accreditation standards and Sustainable Development Goals.

## Introduction

The Egyptian Chinese University was established by Presidential Decree No. (118) of 2013. It is considered the first technological and productive university of its kind, focusing on innovation and practical education.

The university contributes to technology transfer, supports entrepreneurship, and prepares highly trained graduates for the labor market. It also integrates practical workshops to enhance sustainable development and transfer Chinese technical expertise.

This code serves as a guiding framework for regulating student behavior and ensuring an academic environment based on:

- Integrity
- Respect
- Responsibility
- Transparency
- Belonging

It also supports anti-corruption efforts and promotes good governance principles.

## Objectives of the Code

The code aims to:

### 1. Promote Institutional Values and Identity

- Integrity, respect, responsibility, discipline, and fairness

### 2. Strengthen Academic Integrity

- Prevent plagiarism, cheating, and academic misconduct

### 3. Provide a Safe and Inclusive Environment

- No discrimination, violence, or harassment

### 4. Develop Professional Student Behavior

- Prepare competitive graduates locally and internationally

### 5. Support Governance and Transparency

- Accountability and institutional commitment

### 6. Protect Rights and Define Responsibilities

- For students, staff, and faculty

### 7. Enhance Belonging and Citizenship

- Strengthen university identity

### 8. Support Sustainable Development

- Environmental, social, and economic responsibility

### 9. Improve Institutional Reputation

- Support global rankings and competitiveness

## Core Values and Principles

- Integrity and honesty
- Mutual respect
- Justice and equal opportunities
- Responsibility and accountability
- Institutional commitment and discipline
- Academic integrity
- Transparency
- Professionalism and excellence
- Loyalty and belonging
- Social responsibility and sustainability
- Cultural understanding and global openness

## Ideal University Student Characteristics

An ECU student should:

- Be disciplined inside and outside campus
- Achieve academic excellence
- Demonstrate good ethics and appropriate appearance
- Respect faculty, staff, and peers
- Participate in student activities and community service
- Manage time effectively
- Represent the university positively

## General Ethics

### 1) Commitment to Ethical Values

#### Integrity

- Honesty and integrity
- Avoid cheating or fraud
- Take responsibility for actions

#### Respect

- Respect human dignity regardless of differences
- Maintain proper communication etiquette

#### Responsibility

- Active participation in learning
- Commitment to attendance and discipline

### 2) Second: Academic Ethical Standards

#### Scientific Integrity

- Students must not copy or quote others' work without proper citation.
- Commitment to research ethics and academic standards is mandatory.
- Plagiarism in all its forms is strictly prohibited.

#### Integrity in Assessment and Examinations

- Completely refrain from cheating or attempting to cheat.
- Adhere to all examination committee instructions.
- Do not assist or collaborate in any examination violations.

### **Academic Relationship with Faculty**

- Maintain mutual respect with faculty members.
- Follow proper etiquette in both direct and electronic communication.
- Accept constructive academic criticism positively.

### **3) Third: General University Conduct**

#### **On Campus**

- Comply with university rules and regulations.
- Preserve university facilities, equipment, and property.
- Maintain appropriate appearance and civilized behavior.

#### **Off Campus**

- Represent the university positively as its ambassador in society.
- Avoid any behavior that harms the university's reputation.
- Respect national laws and public order.

### **4) Fourth: Human and Social Relations**

#### **Interaction with Peers**

- Promote teamwork and cooperation.
- Reject verbal or physical violence.
- Respect intellectual and cultural diversity.

#### **Combating Discrimination**

- Reject all forms of racism or bias.
- Ensure equal opportunity for all.
- Support a safe and inclusive university environment.

### **5) Fifth: Digital Responsibility and Technological Ethics**

- Use e-learning platforms responsibly.
- Do not misuse university email or electronic systems.
- Protect the confidentiality of academic and personal data.
- Avoid publishing or sharing misleading or offensive content.

## Student Rights

Students are entitled to:

- High-quality university education
- Awareness of university rules and regulations
- Fairness and transparency in evaluation
- Academic freedom of expression within respectful limits
- The right to appeal through legal procedures
- Access to healthcare and social support (as available)
- Confidentiality of academic records

## Student Duties

Students are required to:

- Respect university rules and regulations
- Attend lectures regularly
- Protect university property
- Adhere to ethical standards
- Avoid harming the university or its members
- Participate positively in student activities
- Support a safe and motivating campus environment

## Anti-Corruption and the Role of Students

The Egyptian Chinese University believes students play a key role in combating corruption. Students must:

- Reject bribery, favoritism, and cheating
- Report any illegal practices through official channels
- Commit to integrity and transparency
- Support national values and Sustainable Development Goals

## Regulations and Discipline

Students are subject to:

- Universities Regulation Law No. (49) of 1972 and its amendments
- Executive regulations and student disciplinary system
- Internal regulations of the Egyptian Chinese University

Disciplinary actions are applied in accordance with legal procedures when violations occur.

## Disciplinary Violations

The following are considered violations:

- Cheating or attempting to cheat
- Disrupting lectures or exams
- Disobeying faculty instructions
- Verbal disputes on campus
- Disrupting university activities
- Verbal or behavioral misconduct
- Violating exam regulations
- Refusing administrative instructions
- Acts against honor or proper conduct
- Damaging university facilities or property
- Organizing groups without permission
- Distributing materials without authorization
- Participating in unauthorized protests

## Disciplinary Penalties

Penalties may include:

1. Verbal or written warning
2. Formal warning notice
3. Denial of certain student services
4. Suspension from classes (up to one month)
5. Temporary suspension from the faculty (up to one month)
6. Denial from taking exams (one or more subjects)
7. Suspension of postgraduate registration

8. Cancellation of exam results
9. Suspension for a semester
10. Denial of postgraduate enrollment
11. Suspension from exams for one or more semesters
12. Extended suspension
13. Final dismissal from the university

## **Authorities Responsible for Penalties**

### **Faculty Members**

- May impose the first four minor penalties

### **Dean of the Faculty**

- May impose up to eight penalties
- Can impose all penalties in urgent disruption cases

### **University President**

- May impose all penalties except final dismissal

### **Disciplinary Board**

- Authorized to impose all penalties

No penalty is imposed without investigation and hearing the student's defense.

## Implementation Mechanism

### 1. Scope

- Applies to all university members (students, faculty, and staff) on and off campus.

### 2. Awareness

- Published on university website and student handbook
- Orientation sessions and workshops
- Integration into academic activities

### 3. Monitoring

- Conducted by responsible university bodies
- Violations documented via reports or complaints
- Confidentiality and neutrality ensured

### 4. Complaints and Appeals

- Clear reporting channels
- Defined procedures and timelines
- Right to defense guaranteed

### 5. Disciplinary Procedures

- Based on severity and repetition
- Gradual penalties
- Aim is reform before punishment

### 6. Documentation

- All cases officially recorded
- Data confidentiality maintained
- Used for improvement purposes

### 7. Evaluation and Review

- Periodic updates of the code
- Feedback-driven improvements
- Official approval of updates

## Commitment to the Code

Commitment to this code is a fundamental requirement for enrollment at the Egyptian Chinese University. Students acknowledge full awareness and compliance upon admission.

This commitment reflects:

- Responsibility
- Respect
- Institutional belonging

The university reserves the right to take disciplinary action against any violation in accordance with its regulations.

## References

1. Ministry of Higher Education (2017): *Ethical Charter of the University Community*
2. *Universities Regulation Law* No. 49 of 1972
3. International Center for Academic Integrity. (2021). *The fundamental values of academic integrity* (3rd ed.). Clemson University.
4. UNESCO. (2019). *Recommendation on science and scientific researchers*. United Nations Educational, Scientific and Cultural Organization.