Amany Mohammed Wafaa Ibrahim Street 8, New Street, Ezbet Nasser, Mostorod Cairo, Egypt. Mob. : 010-94292796

OBJECTIVE

Seeking a challenging position in the company's reputation, develop and further my skills in dealing with ot hers, and to provide my skills and my experiences for the better.

EDUCATION_

- University Degree : Mataria Institute.
- University : Tourism and hotels.
- Graduation year : 2015.

SKILLS_

Computer skills:

- Excellent knowledge of Microsoft Office
- Excellent knowledge of Photoshop and Internet.

Language Skills:

- Arabic : Mother tongue.
- English : Good.

Personal Skills:

- I have the ability to work well individually and in groups.
- I have the ability to learn new skills in a short time.

Courses:

• ICDL Certificate (International Computer Driving license).

Experience:

- Call Center in Wasla Outsource Company -- 2 years of experience.
- Secretary at Shams Press -- 3 years of experience.
- Secretarial and accounts in Angel Fox 7 -- 2 years of experience.

PERSONAL INFORMATON

• Date of Birth : 1/10/1995