



Parking Policy

Approved by University Council, October 2024
Next Review (November 2025)

Parking Policy

Scope

This policy applies to:

ECU staff, students, affiliates, and visitors who drive their own vehicles to and from campuses.

Policy Statement

ECU community members who want to park on ECU campuses must first register their vehicles with the Office of Security and then purchase either daily tickets or long-term subscriptions for parking lot access. Furthermore, visitors must purchase tickets upon arrival on campus in order to park in the "visitor lot". While on campus, ECU is not liable for any damage or theft to private vehicles.

Policy

1. Vehicle Registration

- To park on campus, individuals must register their vehicles. Parking registration must be completed at the Office of Security.
- Vehicles parked on campus must have valid license plates.
- Only one vehicle per person is permitted on campus at any given time, though individuals may register multiple vehicles.
- The registered owner is responsible for any parking violations, regardless of whether they operate the vehicle.
- To register for a handicap parking space, individuals must present a valid handicap driving license to the Office of Security.

2. Parking Permits

- After registration, parking permit stickers can be obtained from the Security staff between 8:00 am and 5:00 pm, Saturday through Thursday.
- The applicant must provide a valid driver's license, vehicle license and ECU ID
- To park on campus, faculty and staff must have a valid parking permit. The annual permit costs 400 EGP. Specialized options are available for temporary or retired employees.
- All students (both undergraduate and graduate) receive permits at no cost as part of their semester registration.

- The parking permit sticker must be applied to the upper right hand side of the vehicle's windshield from the inside.
- Visitors are able to purchase daily tickets at the entrance gates with cost 5 EGP after 8:00 AM and before 8:00 PM.
- Parking on campus is free when carpooling with another ECU community member.

3. Community and Visitor

- Permits can be provided to those planning to attend specific meetings or events, other guests should consider the paid parking options on or near campus.
- Parking is only permitted in designated areas.
- Vehicles parked in designated handicapped spaces must have a valid University handicapped permit and a parking permit or daily ticket.
- The University reserves the right to ticket or tow illegally parked vehicles at the owner's risk and expense (200 EGP).
- To park overnight, email the Office of Security for approval.
- To park on campus for multiple days, obtain prior approval from Security and pay 5 EGP per 24 hours. Failure to notify the Office of Security or pay the fee will result in a penalty (code no. A. 7).
- Parking your car in the pick-up or drop-off zones is strictly prohibited. Any unattended cars found in these areas will face a penalty (code A. 4).

4. Parking Violations

Code.	Violation	Penalty
A. 1	Parking in fire lanes	EGP 200
A. 2	Parking on sidewalks, campus landscapes areas or any area outside clearly delineated parking spaces	EGP 100 plus cost of any property damage
A. 3	Parking in the designated visitors parking lot	EGP 50
A. 4	Blocking driveways, entrances or alleys, or parking in a service driveway	EGP 100 + EGP 300 towing fee
A. 5	Parking in a space designated for handicap parking without displaying a University handicapped permit	EGP 200
A. 6	Failure to fit within a parking slot and park within boundary lines	EGP 50
A. 7	Parking overnight without prior approval from the office of Security	EGP 50 + parking ticket price
A. 8	Counterfeiting, altering or defacing a parking permit, or giving false information	Parking privileges will be suspended